



**DISTRICT BOARD OF TRUSTEES
BOARD MEETING**

**APRIL 22, 2026
4:00 PM**

**LOCATION:
DR. GWENDOLYN W. STEPHENSON
DISTRICT ADMINISTRATION CENTER
BOARD ROOM
4115 NORTH LOIS AVENUE
TAMPA, FL 33614**

**HILLSBOROUGH COLLEGE
 DISTRICT BOARD OF TRUSTEES
 BOARD MEETING
 APRIL 22, 2026
 DR. GWENDOLYN W. STEPHENSON
 DISTRICT ADMINISTRATION CENTER, BOARD ROOM
 4115 NORTH LOIS AVENUE
 TAMPA, FL 33614**

Page No.

1.0	<u>GENERAL FUNCTIONS</u>	
	1.01 Call to Order	
	1.02 Invocation	
	1.03 Pledge of Allegiance	
	1.04 Roll Call	
	1.05 Welcome to Guests and Staff Members	
	1.06 Foundation Report	
	1.07 Faculty and Staff Recognitions	
	1.08 The Chairman recommends adoption of the Agenda, all revisions to the Agenda and approval of all agenda items marked “ Consent. ”	
	1.09 The President recommends Board approval of the February 25, 2026 Board Meeting Minutes (submitted herein for your review).	4
2.0	<u>HEARING OF STUDENTS</u>	
3.0	<u>HEARING OF CITIZENS</u>	
4.0	<u>HEARING OF FACULTY AND STAFF</u>	
5.0	<u>HUMAN RESOURCES</u>	
CONSENT	5.01 The President recommends approval of individuals for full-time employment . Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).	10
CONSENT	5.02 The President recommends approval of individuals for part-time employment during Term 26/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).	12
CONSENT	5.03 The President recommends acknowledgment of employment separations (submitted herein for your review).	14

- 5.04 The President recommends **approval of four faculty members to be granted Sabbatical Leave during the 2026-2027 academic year.** 16
- Natalie Bisciglia, Humanities, SouthShore Campus
 - Vincent Centonze, Veterinary Technology, Plant City
 - Danielle Clark, Business, Dale Mabry Campus
 - Sarrah Conn, Sociology, Ybor City Campus.
- (submitted herein for your review).

6.0 EDUCATIONAL PROGRAMS AND STUDENT SERVICES

- CONSENT** 6.01 The President recommends Board **approval of all consent items and the course modifications for FA/26**, unless otherwise noted. 25
- (submitted herein for your review).
- 6.02 The President recommends Board approval of the **Dual Enrollment Annual Articulation Agreement between Hillsborough College and Bell Shoals Academy** (submitted herein for your review). 27

7.0 INSTITUTIONAL SERVICES

8.0 FINANCIAL SERVICES

- 8.01 The President recommends Board approval of the application for **final payment in the amount of \$5,701.15 to Williams Company Tampa** for completion of repairs to stabilize the exterior envelope of the Learning Resource Center building and replacement of the shade sails damaged by Hurricane Milton at the Dale Mabry Campus (submitted herein for your review). 29
- 8.02 The President recommends Board approval of the application for **final payment in the amount of \$22,727.89 to Horus Construction Services, Inc.** for completion of the renovation of the nursing lab located in the Science Building (PSCI) at the Plant City Campus (submitted herein for your review). 30
- 8.03 The President recommends Board approval of the application for **final payment in the amount of \$143,610.19 to Barr & Barr** for completion modifications to the roof covering the auditorium located on the fourth floor of the Technology Building (DTEC) at the Dale Mabry Campus (submitted herein for your review). 31
- 8.04 The President recommends Board approval of the application for **final payment in the amount of \$19,733 to Eastern Waterproofing & Restoration of Virginia, LLC** for completion of envelope repairs for the Educational Partnership Center (PEPC) and two maintenance buildings located at the Plant City Campus (submitted herein for your review). 32
- 8.05 The President recommends Board approval for the application for **final payment in the amount of \$65,348.99 to The Kearney Companies, LLC** for all labor and materials and the performance of all work necessary or incidental to the **parking lot** 33

improvements and a roundabout addition at the College's Dale Mabry Campus (submitted herein for your review).

- 8.06 The President recommends Board approval for the application for **final payment in the amount of \$131,313.13 to The Kearney Companies, LLC** for completion of all labor and materials necessary to improve the **parking lot improvements at the College's Ybor, Brandon, Plant City, Southshore Campuses** (submitted herein for your review). 34
- 8.07 The President recommends Board approval to enter into a contract with **William Scotsman, Inc d/b/a Willscot** to lease forty-nine (49) buildings for a thirty (30) month period to provide for instructional and related services at the Dale Mabry Campus for a price of **\$550,925 a month** beginning approximately May 1, 2026, **for thirty (30) months for a total of \$16,527,750**. (submitted herein for your review). 35
- 8.08 The President recommends Board approval of **Budget Amendment number 5 to decrease Fund 1 (current unrestricted fund) and to increase Fund 7 (unexpended Plant Fund)** (submitted herein for your review). 36
- 8.09 The President recommends Board **acceptance of the Financial Audit Report No. 2026-151** (submitted herein for your review). 39
- 8.10 **Information Only** – Exempt quarterly (past) purchases. None to report this quarter. 40
- 8.11 **Information Only** – Monthly Financial Statements for January and February 2026. 41

9.0 ADMINISTRATIVE REPORT

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

12.0 ADJOURNMENT

Section 1

**HILLSBOROUGH COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, FEBRUARY 25, 2026 – 2:00 P.M.
PLANT CITY CAMPUS
1206 NORTH PARK ROAD.
PLANT CITY, FL 33563
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Greg Celestan
- Clay Hollis
- Brian Lametto
- Michael Garcia
- Stephen Bunch
- Nicolas Castellanos

1.05 Welcome to Guests, Staff and Faculty

Trustee Celestan welcomed all who were present. He recognized Ms. Nancy Watkins for her service to Hillsborough College as Board of Trustee member. He Thanked her for her service to the Board with a Resolution to be presented to her at a later date.

Campus President, Dr. Marty Clay, welcomed the Board and honored guests to Plant City campus. He reminded everyone that the Strawberry Festival starts on February 26, 2026. He thanked his office and Trinkle Center staff who put together all the treats for the meeting. Dr. Clay then introduced Mechel Albano, Dean of Academic Affairs and DeLeon Powell, Grants Communication Specialist, to present on the grant "Supporting Students Through Innovative Practices."

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCF activities and support.

Check presentation: Moses Allen, Sunshine Health VP of Pharmacy Operations, presented a check for \$100,000 to Hillsborough College to benefit Workforce Training.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$4.7M (July-January) Even with last year's YTD amount \$4.72M.

1.06.02 Highlights:

- Total amount of major gifts to date: 33 in FY26 – 27 in FY25
- Scholarships awarded for Fall 2026: 164 for a total of \$736,577
- Net Assets as of 12/31/2025: \$24.7M

1.06.03 Events:

- BBCB, March 4-7, 2026, Tampa Bay Convention Center
- Presidential Showcase, April 7, 2026, Armature Works

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

1.07.01 Out of a field of more than 60 students representing 21 Florida State Colleges, two Hillsborough College students took top honors in the inaugural Sunshine State Debate Competition in Tallahassee, Florida this month. **Justice Robinson** advanced to the final debate taking second place and winning a \$1,000 scholarship. **Andrea Manjaka** advanced to the semi-final round, winning a scholarship of \$750. Both students were recognized at the Florida Legislative Session on Tuesday, February 17. **Dr. Ann Marie Coats**, speech instructor at the Ybor City campus, championed this event for HC and traveled to Tallahassee along with **Dr. C. Doug Charles**, Ybor City campus sociology instructor. HC faculty members, Dr. Andrea Vicente and Dr. Douglas Ponticos, served as coaches and mentors. This event was supported and partially funded by Civic Literacy funds from the HC Office of Academic Affairs.

1.07.02 **Sadie Moore**, Title IX and Civil Rights Compliance Project Manager served as a panelist for the National Well-being and Resilience Summit on February 16, 2026, in Tampa, Florida.

1.07.03 **Cheyenne Olson**, SouthShore SGA coordinator, was nominated for National Advisor of the Year Award for the Association for the Promotion of Campus Activities.

1.07.04 **SouthShore SGA** was nominated for National Event of the Year Award from the Association of the Promotion of Campus Activities.

1.08 The Chair recommended adoption of the Agenda, all revisions to the Agenda and approval of all Agenda items marked "Consent."

Trustee Lametto made a motion to approve seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the December 3, 2025 Board Meeting Minutes and the January 20, 2026 Special Board Meeting Minutes.

Trustee Bunch made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

- 2.01 Hillsborough College students: Matthew Addison Jr., Echo Durham, Natalia DeSequeira and Abrianna Symlar addressed the Board regarding their perspectives on the Rays Ballpark plan.

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for full-time employment. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President recommended approval of part-time faculty and staff employment recommendations for Term 26/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of employment separations.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended Board approval of the new course proposals, course modifications, courses becoming inactive, course terminations, new pathway proposal, program modifications, and program moratoriums effective SP/26, SU/26, and FA/26, unless otherwise noted.
- 6.02 The President recommended Board approval of the course fee modifications effective Fall 2026 unless otherwise noted.
- Trustee Garcia made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.03 The President recommended Board approval of the Dual Enrollment Annual Articulation Agreement between Hillsborough College and Bell Shoals Academy.
- Trustee Lametto made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.04 The President recommended Board approval of the Dual Enrollment Annual Articulation Agreement between Hillsborough College and St. Peter Claver Catholic School.
- Trustee Bunch made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.
- 6.05 The President recommended Board approval of the Dual Enrollment Annual Articulation Agreement between Hillsborough College and Victory High School.
- Trustee Lametto made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.
- As a point of information, the President reminded the Board that Hillsborough College is the 2nd largest dual enrollment provider out of twenty eight two year Florida colleges. We have over 8,000 students enrolled in the DE program and most of them come from Hillsborough County.

6.06 The President recommended Board approval for the following faculty be approved for Professor Emeritus:

- Mara Manis; Biology, 1987-2022
- Michael Moats; Computer Science, 1999-2007
- Don Soash; Mathematics, 1991-2023
- Kay Shannon; Mathematics, 1969-2000

Trustee Bunch made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

6.07 The President recommended Board approval for the following post-tenured faculty remain on continuing contract.

- Kenneth Hawkins, English, BR

Trustee Garcia made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

7.01 The President recommended Board approval to establish a line of credit for the HC Foundation, not to exceed \$75,000, with Regions Bank.

Trustee Bunch made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

8.01 The President recommended Board approval to adjust the College's property records to reflect asset inventory.

Trustee Bunch made a motion to approve, seconded by Trustee Garcia. After due discussion and consideration, approval was given by aye vote of all members present.

8.02 Information Only – Exempt Quarterly (Past) Purchases

8.03 Information Only – Monthly Financial Statements for November and December 2025.

9.0 ADMINISTRATIVE REPORT

9.01 The President updated the Board regarding the re-branding and presented the final designs. All Board members had positive responses.

9.02 The President reminded the Board about the following upcoming events:

- Rays Community Forum, March 3, 2026, Dale Mabry Campus, community event.
- District Board of Trustees Retreat - March 26, 2026
- All College Day March 31, 2026, Dale Mabry Campus for all faculty, staff and students.

9.03 The President asked Director Eric Johnson to update the Board on the legislative agenda for the College.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Student Trustee Castellanos thanked Dr. Clay for the hospitality of the Plant City Campus. He shared all the upcoming SGA activities as well as those that have transpired. He thanked Dr. Niehaus, Dale Mabry Campus President, for answering all the student questions about the future of Dale Mabry Campus. He stated that it is a blessing to live in a country where freedom of speech is allowed, he thanked each student that addressed the Board at the meeting.
- 11.02 Trustee Bunch thanked Dr. Clay for his recent tour and is looking forward to visiting the remainder of campuses. He appreciates how welcoming the campus has been.
- 11.03 Trustee Garcia stated that it is always a pleasure to come out to Plant City and see the impact the agricultural side of things has on our county and the economy. He thanked the students for their comments and appreciated them speaking up, the Board takes their opinion very seriously when making plan for their future.
- 11.04 Trustee Lametto thanked Dr. Clay and the campus for their hospitality in hosting the Board.
- 11.05 Trustee Hollis thanked Dr. Clay for the hospitality. He echoed the sentiments of other Board members regarding the students that addressed the Board.
- 11.06 Trustee Celestan thanked Dr. Clay for his hospitality. He recognized a special visitor, Dr. Niehaus' mother was in attendance. He addressed the students that spoke to the Board and those who were in attendance by saying that he heard their concerns and that the Board of Trustees and Dr. Atwater will ensure the issues that they raised are addressed. Adding that the Board is excited about the potential Rays ballpark on the HC property because of the opportunity for the campus to receive new, state of the art facilities and for the students to have the opportunity to participate in programs with the Rays organization. He stated that there are a lot of details to be worked out with the project, but the Board will keep the students and the faculty informed as we learn of the details.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 3:07 p.m.

Section 2-4

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Section 5

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.01

CONSENT

BACKGROUND AND PERTINENT FACTS:

These are personnel appointments for budgeted full-time positions.

ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2025-2026). Except for temporary positions, these positions will be fully budgeted in subsequent fiscal years unless program or service changes or financial exigency requires that funds be discontinued.

OBJECTIVE:

To provide necessary staff support for the appropriate divisional unit.

LEGAL AUTHORITY:

F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends Board approval of individuals for full-time employment. Each full-time employee will be compensated in accordance with the Board-approved salary schedule.

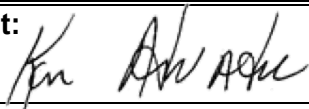
Initiator:

Date

Vice President/Campus President/Exec. Director of Human Resources:

Date

District President:



Date

4/15/26

FULL-TIME APPOINTMENTS
APRIL 22, 2026 BOARD MEETING

STAFF EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>START DATE</u>
Felix, Glorianna*	Interim Assistant Dean	Dale Mabry	04/16/26
Wilson, Chad	Academic Advisor	Ybor City	02/05/26

STAFF NON-EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>START DATE</u>
Chamberlain, Rosalind	Staff Assistant II	Collaboration	02/26/26
Durassaint, Joanne	Staff Assistant II	District	04/02/26
Ward, Carly	Marketing & Communications Specialist	District	03/23/26

PROMOTION

<u>NAME</u>	<u>FROM</u>	<u>CAMPUS</u>	<u>TO</u>	<u>CAMPUS</u>	<u>START DATE</u>
Holuban, Allison	Purchasing Assistant	District	Buyer	District	03/19/26

*Full-Time Temporary

**Full-Time Temporary/Grant-Funded

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.02

CONSENT

BACKGROUND AND PERTINENT FACTS:

The college has determined that part-time faculty and staff are needed to support the academic programs for the Academic Term 26/SP. Part-time faculty will be employed on a term-by-term basis. If additional part-time staff are needed, a supplementary list will be submitted for appointment.

ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2025-2026). All part-time faculty and staff budgets are reviewed during budget development and established based on enrollment projections and departmental need.

OBJECTIVE:

To augment full-time faculty and staff with temporary assistance to meet the academic goals of the College.

LEGAL AUTHORITY:

F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends Board approval of individuals for part-time employment during Term 26/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

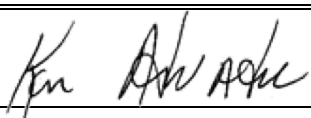
Initiator:

Date

Vice President/Campus President/Exec. Director of Human Resources:

Date

District President:



Date

4/15/26

PART-TIME APPOINTMENTS
APRIL 22, 2026 BOARD MEETING

FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>
Bryant, Sherrisse	Adjunct	Dale Mabry	05/12/26
Corbin, Adam	Adjunct	Dale Mabry	03/30/26
Diaz, Luis	Adjunct	Dale Mabry	04/02/26
Heath, Megan	Adjunct	Brandon	03/06/26
Lee, Caitlin	Adjunct	Dale Mabry	03/26/26
Rasico, Joseph	Adjunct	Dale Mabry	03/02/26
Springsteen, Tiffany	Adjunct	Brandon	03/23/26

NON-FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>
Aponte Masso, Gerardo	Part-Time Advanced Technician	Brandon	03/26/26
Bell, Glenda	Part-Time Professional	Dale Mabry	03/02/26
Carter, Mikala	Part-Time Associate	Dale Mabry	03/03/26
Chapman, Charles	Part-Time Technician	Dale Mabry	03/13/26
Crosby, Jake	Part-Time Technician	Dale Mabry	03/13/26
Fayed, Adam	Part-Time Student Assistant	Dale Mabry	02/24/26
Ferrari, Ashley	Part-Time Assistant	Dale Mabry	03/26/26
Grine, Thomas	Part-Time Technician	Brandon	02/27/26
Joseph, Kirsten	Part-Time Advanced Technician	Dale Mabry	03/02/26
Kerwin, Haley	Part-Time Associate	Ybor City	04/02/26
Le, Vu	Part-Time Advanced Technician	Dale Mabry	04/06/26
Lyons, Christopher	Part-Time Instructor Non-Credit III	Ybor City	04/06/26
Oh, James	Part-Time Technician	Dale Mabry	03/12/26
Reisinger, Dawn	Part-Time Instructor Non-Credit III	Ybor City	03/02/26
Ross, Roxanne	Part-Time Advanced Technician	Ybor City	02/27/26
Sanchez, Nilda	Part-Time Instructor Non-Credit II	ICCE	04/09/26
Shiver, Lance	Part-Time Instructor Non-Credit III	Ybor City	03/03/26

***Temporary/Grant-Funded*

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.03

CONSENT

BACKGROUND AND PERTINENT FACTS:

Upon review of documentation, it was determined that the employees listed herein will separate from employment at the College as indicated.

ECONOMIC IMPACT:

None.

OBJECTIVE:

To acknowledge separations.

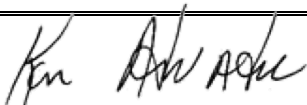
LEGAL AUTHORITY:

F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends Board acknowledgement of employment separations.

Initiator:



Date

4/15/26

Vice President/Campus President/Exec. Director of Human Resources:

Date

District President:

Date

**FULL-TIME SEPARATIONS
APRIL 22, 2026 BOARD MEETING**

RESIGNATION

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Ahmed, Kamal	Tradesworker II	Dale Mabry	11/12/25	02/27/26
Cunillera, Sasha	Executive Staff Assistant II	District	10/17/23	04/17/26
Delay, Timothy	Academic Advisor	Dale Mabry	09/01/22	03/13/26
Elston, Schemica	Honors Enrollment Development Coor.	Dale Mabry	01/18/24	03/27/26
Ferrer, Niurka	Collegewide Grants Officer	District	03/04/24	04/08/26
Heaton, Brittany	Student Services Support Specialist	Collaboration	01/26/23	04/02/26
Liriano, Josue	Lab Assistant	Dale Mabry	05/05/22	03/28/26
Maas, Ciara	Human Resources Technician	District	08/31/22	03/13/26
Marrero Rivera, Milagros	New Student Programs Coordinator	Dale Mabry	08/26/21	04/06/26
Nava, Jennifer*	Interim Accountant II	District	09/26/19	03/25/26
Simmons, Bonnie	Staff Assistant II	Dale Mabry	08/05/24	04/29/26
Sterling, Angelica*	Client Services Representative	Dale Mabry	04/09/24	04/24/26
Thompson, Andrea*	Student Services Advising Generalist	Brandon	11/03/22	04/02/26

RETIREMENT

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Cooper, Jacquelyn	Campus Facilities Worker	Dale Mabry	05/20/04	05/27/26
Hanks, Kenneth	Music Instructor	Ybor City	08/19/93	05/11/26
Henderson, Gregory	Mathematics Instructor	Dale Mabry	01/06/99	05/11/26
Moss, James	Service Worker Supervisor	Dale Mabry	05/08/84	06/10/26

TERMINATION

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Muniz, Gredchet	Cashier Clerk/Finance	Plant City	10/30/25	02/26/26

DECEASED

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Parker, Jeremy	Director, Systems Administration	Collaboration	09/24/20	04/03/26

* Full-Time Temporary

** Full-Time Temporary/Grant Funded

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.04

BACKGROUND AND PERTINENT FACTS:

The agreement between the Hillsborough College District Board of Trustees and the Faculty United Service Association (FUSA) regarding Sabbatical Leave provides that “no more than six full-time equivalent faculty members shall receive Sabbatical Leave for an academic year.”

ECONOMIC IMPACT:

Compensation while on sabbatical leave is three fourths of the faculty member’s annual salary prorated for the period of the leave. This is paid from the Faculty, Staff and Program Development fund.

OBJECTIVE:

To provide eligible full-time, tenured faculty members with an opportunity for professional growth and/or the completion of their doctoral degree.

LEGAL AUTHORITY:

SBE 6A-14.0411; FUSA Agreement, Article 12.7

RECOMMENDATION:

The President recommends Board approval for the following faculty members be granted Sabbatical Leave during the 2026-2027 academic year.

Natalie Bisciglia	Humanities	SouthShore Campus
Vincent Centonze	Veterinary Technology	Plant City
Danielle Clark	Business	Dale Mabry Campus
Sarraah Conn	Sociology	Ybor City Campus

Initiator:

Dionna Doss and Brian Mann

Date

4/8/2026

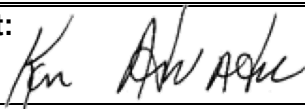
Vice President/Campus President/Director of Human Resources:

Richard Senker

Date

4/8/2026

District President:



Date

4/15/26



APPLICATION FOR FACULTY MEMBER SABBATICAL LEAVE

Reference: HCC-FUSA Collective Bargaining Agreement
[https://hccfl.sharepoint.com/sites/employee relations/FUSA - Labor Union Resources](https://hccfl.sharepoint.com/sites/employee%20relations/FUSA-Labor%20Union%20Resources)

Steps: Please complete all blocks in section 1.

1. Faculty member completes application form and forwards to appropriate dean.
2. Dean acknowledges application and forwards to Human Resources through the Campus President.
3. Human Resources verifies eligibility for sabbatical and forwards to Sabbatical Committee chairperson.

Notices:

1. Stipends for tuition referenced in Article 6.20, HCC-FUSA contract cannot be used while on sabbatical leave.
2. Pay is reduced to 75% while on sabbatical leave.
3. Any changes to the sabbatical plan must be reported immediately to the appropriate dean.
4. Upon completion of the leave, a Sabbatical Leave Activity Report (form 2-1-112) must be submitted within four weeks (28 calendar days) of the first contractual day following the leave.

Section 1. Faculty Member/Plan Information

<i>Name</i> Natalie Bisciglia		<i>Campus</i> SouthShore	
<i>Colleague ID Number (not SSN)</i> 0292670	<i>Discipline</i> Humanities		
<i>Leave Work at HCC on (date)</i> August 15, 2026		<i>Return to Work at HCC on (date)</i> May 15, 2027	
<i>Requested Amount of Time (e.g. 1yr, 1 term, etc)</i> 1 Year		<i>Beginning Date of Full-Time Employment at HCC</i> August 12, 2010	
<i>Previous sabbatical leave:</i>		<input type="checkbox"/> None <input checked="" type="checkbox"/> Yes ► <i>From:</i> 8/15/2018 <i>To:</i> 8/12/2019	

Explain the purpose of the sabbatical leave (confine remarks to space provided).

The purpose of this sabbatical request is to focus on the publication of a second edition of the Humanities and the Arts textbook. I will add several new chapters and substantially expand material from the first edition.

Continue on page 2.

APPLICATION FOR FACULTY MEMBER SABBATICAL LEAVE continued.

Describe in detail the proposed plan/activity. (Confine remarks to space provided).
 The first two to three months will be spent researching and locating resources, including primary documents, photographic content, and scholarly research for new chapters that may include dance, photography, fiction, poetry, and digital media. Months four and five will be spent creating original chapter content for publication of the second edition of the Humanities and the Arts textbook. The remainder of the time will be devoted to editing and revising the original first edition chapters, as well as adding new examples that further illustrate the impact of the Western canon on global humanities.


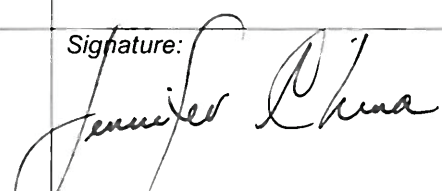
List the name of the institution/location of travel. (Confine remarks to space provided).

Describe any financial support the institution will be providing. (Confine remarks to space provided).
 No financial support will be needed. I will need access to my school laptop and Adobe Creative Cloud.

Describe the expected results (professional benefits of the sabbatical leave). (Confine remarks to space provided).
 The expected results of this sabbatical are:
 A publication of the revised and expanded second edition of The Humanities and the Arts textbook. A new textbook that will be available at no cost to HUM 1020: Introduction to Humanities students. An opportunity for me to expand my knowledge of several subject areas and to bring renewed excitement to students at the College and SouthShore campus.

<i>Faculty Member's Signature</i> nbisciglia@hccfl.edu <small>Digitally signed by nbisciglia@hccfl.edu Date: 2026.01.13 13:04:22 -05'00'</small>	<i>Date</i> 1/13/2026
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Section 2. Acknowledgement by Dean	Section 3. Acknowledgement by Campus President
<i>Remarks, if any:</i>	<i>Remarks, if any:</i>

<i>Signature:</i> 	<i>Date:</i> 1/20/26		<i>Date:</i> 1/22/2026
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APPLICATION FOR FACULTY MEMBER SABBATICAL LEAVE

Reference: HCC-FUSA Collective Bargaining Agreement

Steps: Please complete all blocks in section 1.

1. Faculty member completes application form and forwards to appropriate dean.
2. Dean acknowledges application and forwards to Human Resources through the Campus President.
3. Human Resources verifies eligibility for sabbatical and forwards to Sabbatical Committee chairperson.

Notices:

1. Stipends for tuition referenced in Article 6.20, HCC-FUSA contract cannot be used while on sabbatical leave.
2. Pay is reduced to 75% while on sabbatical leave.
3. Any changes to the sabbatical plan must be reported immediately to the appropriate dean.
4. Upon completion of the leave, a Sabbatical Leave Activity Report (form 2-1-112) must be submitted within four weeks (28 calendar days) of the first contractual day following the leave.

Section 1. Faculty Member/Plan Information

<i>Name</i> Vincent Centonze		<i>Campus</i> Plant City	
<i>Colleague ID Number (not SSN)</i> 0633610		<i>Discipline</i> Veterinary Technology	
<i>Leave Work at HCC on (date)</i> 8/10/26		<i>Return to Work at HCC on (date)</i> 8/16/27	
<i>Requested Amount of Time (e.g. 1yr, 1 term, etc)</i> 1 yr		<i>Beginning Date of Full-Time Employment at HCC</i> 8/16/2007	
<i>Previous sabbatical leave:</i>		<input type="checkbox"/> None <input checked="" type="checkbox"/> Yes ▶ <i>From:</i> 8/19/2019 <i>To:</i> 12/10/2019	

Explain the purpose of the sabbatical leave (confine remarks to space provided).

To engage in veterinary and animal-related experiences with organizations likely including: Rural Area Veterinary Services World Vets; Veterinary Expeditions, and private animal shelters. I may also work with Worldwide Veterinary Services (WVS).

1. August 15-22, 2026: Volunteer with Rural Area Veterinary Services to support the health and wellbeing of animals, families in the Native American community of the Rosebud Sioux Tribe, South Dakota, a community impacted by systemic poverty and geographic isolation. Rural Area Veterinary Services is under the Humane Veterinary Medical Alliance, the veterinary division of Humane World for Animals.
2. October 2026: Attend the World Small Animal Veterinary Association (51st WSAVA World Congress), in Warsaw, Poland.
3. November 2026: Volunteer with World Vets Clinic to be held in Antigua, Guatemala. World Vets is an international veterinary aid organization with programs spanning over 50 countries on six continents. World Vets works to bring veterinary services to underserved areas of the world by providing direct veterinary care to animals, disaster response services for major international disasters, veterinary training and education programs to improve the lives of animals, people and communities which they serve.
4. February 2027; specific dates TBD: Volunteer at the Animal Medical Center (AMC) SNAP center for animals in either Cairo or Sharm El-Sheikh. Have previously volunteered with the center in Cairo. The center is a non-profit animal shelter that provides services for homeless dogs and cats and conducts Trap, Neuter, Vaccinate, and Release (TNVR) clinics for stray and feral cats.
5. April 2027; specific dates TBD: Visit and lecture at the College of Animal Welfare (CAW) in the United Kingdom. They graduate approximately 1000 diploma students (approximately a two-year program; roughly the equivalent of an AS Veterinary Technology degree in the US) and 200 degree students (approximately a four-year program, roughly the equivalent of a BS Veterinary Technologist degree in the US). The college is a non-profit organization with five main centers as well as satellite centers across the UK. I am planning to visit the center in Cambridgeshire (Godmanchester). I am especially interested in CAW's pioneering use of virtual technology which allows students to perform essential skills using virtual headsets. I would like to be able to incorporate similar technology at HCC to enhance our program's ability to conduct skills labs remotely online. Performing essential skills is the main impediment to online veterinary technology lab classes. I also plan to visit CAW's equivalent of our "Work Experience" sites, particularly their site at a veterinary facility in Rushden, UK. CAW's accrediting organization permits the signing off of essential skills by Work Experience personnel; whereas our accrediting agency only allows faculty members to sign off on essential skills. After I explore this, it is something about which I intend to report back to our accrediting organization to perhaps change the way we are required to do things at our Work Experience sites

Continue on page 2.

APPLICATION FOR FACULTY MEMBER SABBATICAL LEAVE continued.

Describe in detail the proposed plan/activity. (Confine remarks to space provided).

- 6. May 2027; specific dates TBD: Volunteer at a Shelter Medicine Rotation conducted every year in Rhodes, Greece with AgapiVet clinic. AgapiVet, a veterinary clinic in Rhodes, plays a crucial role in a yearly shelter medicine and spay/neuter program to reduce the stray cat and dog population on the island. I will participate in this effort for several weeks in May 2027.
- 7. June 2027; specific dates TBD: Volunteer with a medical mission trip to Honduras. This will involve assisting with medical and dental teams providing services to individuals in remote and poverty-stricken parts of Honduras who do not have regular access to medical or dental care.
- 8. 19-30 June 2027: Participate on a Continuing Education (CE) trip with Veterinary Expeditions to the Pantanal region in Brazil. The CE experience will involve several days observing Jaguars, as well as giant river otters, and hyacinth macaws. The trip will include lecture by a Brazilian veterinarian who is the president of Panthera, the organization that monitors the health and well-being of the jaguars in the Pantanal. There will be 20 CE credits which are reviewed and approved by the Registry of Approved Continuing Education (RACE) program, managed by the American Association of Veterinary State Boards (AAVSB).

List the name of the institution/location of travel. (Confine remarks to space provided).

Rural Area Veterinary Services; World Small Animal Veterinary Association; World Vets; Veterinary Expeditions; Animal Medical Center (AMC) SNAP center for animals; AgapiVet Clinic; College of Animal Welfare (CAW), UK; Veterinary Expeditions. Note that I may also work with Worldwide Veterinary Services (WVS).

Describe any financial support the institution will be providing. (Confine remarks to space provided).

None.

Describe the expected results (professional benefits of the sabbatical leave). (Confine remarks to space provided).

Because there will be international veterinarians and veterinary technicians at each of these experiences, I will gain knowledge in techniques and procedures used in other parts of the world. I will also be involved with the state of animal health and disease prevention in different environments worldwide, most of which do not have the facilities that we enjoy in the U.S. I will visit and interface the equivalent of a veterinary technology in the UK and learn about their teaching, techniques, and equipment. This will allow me to immensely add to lectures and labs in our vet tech program. I will create at least one lecture specifically about my experiences for inclusion in the program and to present at All College Day, and include new information in several other lectures. In addition, I would like to be able to lead our vet tech students on at least one of the international volunteer experiences (AgapiVet clinic in Rhodes, Greece); however, I am not sure that I will be able to find funding sources for travel for at least 5 of our vet tech students.

Faculty Member's Signature

Vincent Costanzo

Date

1/13/26

Section 2. Acknowledgement by Dean

Section 3. Acknowledgement by Campus President

Remarks, if any:

A "world-class" proposal.

Remarks, if any:

Signature:

[Signature]

Date:

1-20-26

Signature:

[Signature]

Date:

1-27-26



APPLICATION FOR FACULTY MEMBER SABBATICAL LEAVE

Reference: HCC-FUSA Collective Bargaining Agreement
[https://hccfl.sharepoint.com/sites/employee relations/FUSA - Labor Union Resources](https://hccfl.sharepoint.com/sites/employee%20relations/FUSA-Labor%20Union%20Resources)

Steps: Please complete all blocks in section 1.

1. Faculty member completes application form and forwards to appropriate dean.
2. Dean acknowledges application and forwards to Human Resources through the Campus President.
3. Human Resources verifies eligibility for sabbatical and forwards to Sabbatical Committee chairperson.

Notices:

1. Stipends for tuition referenced in Article 6.20, HCC-FUSA contract cannot be used while on sabbatical leave.
2. Pay is reduced to 75% while on sabbatical leave.
3. Any changes to the sabbatical plan must be reported immediately to the appropriate dean.
4. Upon completion of the leave, a Sabbatical Leave Activity Report (form 2-1-112) must be submitted within four weeks (28 calendar days) of the first contractual day following the leave.

Section 1. Faculty Member/Plan Information

<i>Name</i> Dr. Danielle Clark		<i>Campus</i> Dale Mabry	
<i>Colleague ID Number (not SSN)</i> 1108288	<i>Discipline</i> Business		
<i>Leave Work at HCC on (date)</i> Fall 2026		<i>Return to Work at HCC on (date)</i> Spring 2027	
<i>Requested Amount of Time (e.g. 1yr, 1 term, etc)</i> 1 term		<i>Beginning Date of Full-Time Employment at HCC</i> 08/2019	
<i>Previous sabbatical leave:</i>	<input checked="" type="checkbox"/> None	<input type="checkbox"/> Yes ▶	<i>From: To:</i>

Explain the purpose of the sabbatical leave (confine remarks to space provided).

I am an award-winning business case writer with multiple published cases, including two bestsellers with Harvard Business Review. Since pursuing tenure and serving as department chair, I have had limited opportunity for sustained case research. I seek sabbatical time to develop original, locally grounded case studies and multimedia content for my courses, highlighting real Tampa Bay businesses and current challenges. This project will provide academically rigorous, applied learning experiences, strengthen student engagement, showcase diverse business perspectives, and support local business visibility, while advancing my professional scholarship and case-writing expertise.

Continue on page 2.

APPLICATION FOR FACULTY MEMBER SABBATICAL LEAVE continued.

Describe in detail the proposed plan/activity. (Confine remarks to space provided).

During my sabbatical, I will develop high-impact, locally grounded case studies and multimedia content for GEB 1011, MAR 2011, and SBM 2000. I will establish relationships with at least two Tampa Bay businesses per class, selecting a diverse mix of businesses that vary in size, industry, and leadership backgrounds. I will conduct interviews and develop at least six original case studies. In addition, I will produce a minimum of one podcast-style episode per class featuring one of these business leaders and integrate into the course content to enhance student engagement. One case will be selected for further research and development into a teaching note with the goal of submission to a top-tier peer-reviewed journal. This plan ensures students gain exposure to a wide range of business challenges and perspectives, while businesses benefit from increased visibility and connections with potential future employees.

List the name of the institution/location of travel. (Confine remarks to space provided).


NA

Describe any financial support the institution will be providing. (Confine remarks to space provided).

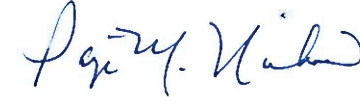
NA

Describe the expected results (professional benefits of the sabbatical leave). (Confine remarks to space provided).

The sabbatical will produce at least six locally researched case studies and multiple podcast episodes that enhance critical thinking, decision-making, and analytical skills by placing students in the role of real and local decision-makers, following best practices used at institutions such as Harvard Business School. It will foster engagement, collaboration, and professional-ready skills through relatable, real-world scenarios and peer discussion. The work will enhance my case writing and multimedia creation skills. Finally, it will build connections between Hillsborough College and the Tampa Bay business community for future collaboration.

<p><i>Faculty Member's Signature</i></p> 	<p><i>Date</i></p> <p>1/30/2026</p>
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<p>Section 2. Acknowledgement by Dean</p> <p><i>Remarks, if any:</i></p>	<p>Section 3. Acknowledgement by Campus President</p> <p><i>Remarks, if any:</i></p>
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<p><i>Signature:</i></p> <p>Christopher Paynter</p>	<p><i>Date:</i></p> <p>Digitally signed by Christopher Paynter Date: 2026.02.02 08:24:54 -05'00'</p>	<p><i>Signature:</i></p> 	<p><i>Date:</i></p> <p>2/2/2026</p>
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APPLICATION FOR FACULTY MEMBER SABBATICAL LEAVE

Reference: HCC-FUSA Collective Bargaining Agreement

Steps: Please complete all blocks in section 1.

1. Faculty member completes application form and forwards to appropriate dean.
2. Dean acknowledges application and forwards to Human Resources through the Campus President.
3. Human Resources verifies eligibility for sabbatical and forwards to Sabbatical Committee chairperson.

Notices:

1. Stipends for tuition referenced in Article 6.20, HCC-FUSA contract cannot be used while on sabbatical leave.
2. Pay is reduced to 75% while on sabbatical leave.
3. Any changes to the sabbatical plan must be reported immediately to the appropriate dean.
4. Upon completion of the leave, a Sabbatical Leave Activity Report (form 2-1-112) must be submitted within four weeks (28 calendar days) of the first contractual day following the leave.

Section 1. Faculty Member/Plan Information

<i>Name</i> Sarrah Conn		<i>Campus</i> Ybor	
<i>Colleague ID Number (not SSN)</i> 0763056		<i>Discipline</i> Sociology	
<i>Leave Work at HCC on (date)</i> 8/13/2026		<i>Return to Work at HCC on (date)</i> 8/12/2027	
<i>Requested Amount of Time (e.g. 1yr, 1 term, etc)</i> One year		<i>Beginning Date of Full-Time Employment at HCC</i> 8/18/2010	
<i>Previous sabbatical leave:</i>		<input type="checkbox"/> None <input checked="" type="checkbox"/> Yes ▶ <i>From:</i> 2018 <i>To:</i> 2019	

Explain the purpose of the sabbatical leave (confine remarks to space provided).

The purpose of the sabbatical leave will be to afford me the time to pursue one of several current opportunities. I have applied for a post-doctoral fellowship through Utrecht University in the Netherlands and am currently waiting to see if I've been selected as a finalist. If so, I would like to travel to Utrecht with my family and complete the post-doc for one year, working with fellow sociology and psychology faculty from Utrecht conducting and publishing studies funded by the European Research Council on environmental social movement activism and mental health outcomes. I am excited about the opportunity and would like to pursue it if possible.

If I am not selected as a finalist, I would like to create a cyberpunk dystopian novel informed by sociological theory. I'd also use the sabbatical time to develop a new elective course on social theory and dystopian fiction for Hillsborough College.

Continue on page 2.

APPLICATION FOR FACULTY MEMBER SABBATICAL LEAVE continued.

Describe in detail the proposed plan/activity. (Confine remarks to space provided).

My plan is to continue to pursue the post-doc. I am currently waiting to hear if I've been selected and should find out if I'll continue in the selection process by spring break. The post-doc would begin in August in Utrecht. If I am not selected, I'd begin work on my novel which will be about gender, technology, reproduction, immigration, and sociopolitical policies. I'd work toward completion of this novel by assembling my social theory reading list, along with recent dystopian novels that I haven't read yet, and creating an outline for the story's arc and major characters. Additionally, by refreshing my knowledge of social theory and digging into some of the theorists I haven't previously explored, I could use the knowledge to create a social theory and dystopia elective course and/or an IDS course.

List the name of the institution/location of travel. (Confine remarks to space provided).

If I am selected for the post-doc, I'd be traveling with my family to Utrecht, Netherlands. If I am not selected however, then no travel would be required for this sabbatical.

Describe any financial support the institution will be providing. (Confine remarks to space provided).

If I am selected for the post-doc. I would receive a stipend from Utrecht University, and they'd be sponsoring my visa while I am working there in the country. If I am not selected, then there would be no expected other financial support.

Describe the expected results (professional benefits of the sabbatical leave). (Confine remarks to space provided).

If I am selected for the post-doc opportunity, I'd be expected to work with a team of other researchers and would be using new methodological techniques to conduct research on social movement activists and contribute to several research studies which would be published in English-speaking academic journals. If I am not selected, then I expect to complete a first draft of the novel by the end of the sabbatical period and a course syllabus for either an elective social theory course or an IDS course.

Faculty Member's Signature



Date

2/13/2026

Section 2. Acknowledgement by Dean

Section 3. Acknowledgement by Campus President

Remarks, if any:

Remarks, if any:

Signature:

Keith Berry

Date:

2/13/26

Signature:

Larissa Baia

Date:

2/18/2026

Section 6

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 6.01

CONSENT

BACKGROUND AND PERTINENT FACTS:

The Biological Sciences discipline group presented a course modification; the Business and Hospitality discipline group presented course modifications; the Engineering, Transportation, Architecture and Construction, and Computer Science discipline group presented learning outcomes; and the Health Sciences discipline group presented a program modification and course modifications.

The Academic Affairs Committee reviewed learning outcomes as consent items, and the Health Sciences submission was a consent item as it addressed requirements specified by the Statewide Course Numbering System. The committee approved the course modifications and forwarded all to the Vice President for Academic Affairs who reviewed them with the appropriate staff for forwarding to the President.

ECONOMIC IMPACT:

None.

OBJECTIVE:

To strengthen the College curriculum.

LEGAL AUTHORITY:

HC 6HX-10-4.06

RECOMMENDATION:

The President recommends Board approval of all consent items and the course modifications for FA/26, unless otherwise noted.

Initiator:

Dionna Doss and Brian Mann

Date

4/8/2026

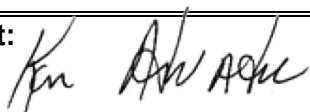
Vice President/Campus President/Director of Human Resources:

Richard Senker

Date

4/8/2026

District President:



Date

4/15/26

1-0-024(10/25)

Hillsborough College

April 2026 BOT

Course Modifications

Effective FA/26

All off the following courses were given the Independent Study designation.

EVS 2942L, Environmental Technology Practicum
DIE 1121, Management of Food and Nutrition Service
DIE 2210, Nutrition Therapy I
DIE 2271, Clinical Nutrition II

Consent Items

Program Modification

Effective FA/25

Medical Laboratory Science, ATC

- Updating two course numbers within the program as specified by the Statewide Course Numbering System.

Course Modifications

Effective FA/25

MLS 2460, Medical Microbiology I

- Updating the course number as specified by the Statewide Course Numbering System.

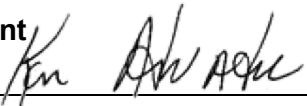
MLS 2625, Advanced Clinical Chemistry

- Updating the course number as specified by the Statewide Course Numbering System.

Learning Outcomes

Effective FA/26

CAI 2000, Introduction to Artificial Intelligence
CAI 2100, Introduction to Machine Learning
CAI 2300, Natural Language Processing
CAI 2800, Artificial Intelligence for Business
CAI 2945, Information Technology Project Management Capstone
CAI 2950, Artificial Intelligence Capstone

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES	
Agenda Number: 6.02	
BACKGROUND AND PERTINENT FACTS:	
Hillsborough College is submitting a new enrollment articulation agreement with a local private school, Brandon Academy, that will be in effect through July 31, 2031. Various meetings took place between HC and Brandon Academy to review and develop the articulation agreement, which includes Dual Enrollment and Early Admission.	
ECONOMIC IMPACT:	
The economic impact is enrollment dependent. Dual enrollment students do not pay HC tuition, but the state of Florida reimburses the College at the state's established tuition rate for dual enrollment courses. The articulation agreement has a provision addressing reimbursement to HC by the school in the event that the state's established fund for private school students does not have sufficient money to fully reimburse HC at the state's established rate.	
OBJECTIVE:	
To request approval of the Dual Enrollment articulation agreement between Hillsborough College and Brandon Academy, which includes Dual Enrollment and Early Admission.	
LEGAL AUTHORITY:	
F.S. 1007.22, 1007.271, 1008.30; SBE 6A-10.024, 6A-10.0315, 6A-14.064	
RECOMMENDATION:	
The President recommends Board approval of the Dual Enrollment Articulation Agreement between Hillsborough College and Brandon Academy.	
Initiator Terri Barshay	Date 04/08/2026
Vice President/Campus President/Director of Human Resources Richard Senker	Date 04/08/2026
District President 	Date 4/15/26

Section 7

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Section 8

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.01

BACKGROUND AND PERTINENT FACTS:

In February of 2024, the District Board of Trustees entered into a contract with Williams Company Tampa to provide construction management services under a continuing contract for miscellaneous projects for which total construction costs do not exceed \$7,500,000. Amendment No. 09 to the contract established a Guaranteed Maximum Price for repairs to stabilize the exterior envelope of the Learning Resource Center building and replacement of the shade sails damaged by Hurricane Milton at the Dale Mabry Campus in the amount of \$633,702. The project was completed on February 25, 2026, as per the contract for a total amount of \$426,643.19. All closeout documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

ECONOMIC IMPACT:

Funds were provided from the Hurricane Repair Project Fund.

OBJECTIVE:

To receive Board approval for final payment of \$5,701.15 to Williams Company Tampa for completion of repairs to stabilize the exterior envelope of the Learning Resource Center building and replacement of the shade sails damaged by Hurricane Milton at the Dale Mabry Campus.

LEGAL AUTHORITY:

FS 1013.31

RECOMMENDATION:

The President recommends Board approval of the application for **final payment in the amount of \$5,701.15 to Williams Company Tampa** for completion of repairs to stabilize the exterior envelope of the Learning Resource Center building and replacement of the shade sails damaged by Hurricane Milton at the Dale Mabry Campus.

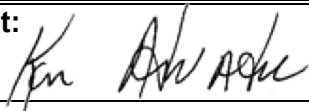
Initiator:

Date

Vice President/Campus President/Director of Human Resources:

Date

District President:



Date

4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.02

BACKGROUND AND PERTINENT FACTS:

In February of 2024, the District Board of Trustees entered into a contract with Horus Construction Services, Inc. to provide construction management services under a continuing contract for miscellaneous projects for which total construction costs do not exceed \$7,500,000. Amendment No. 04 to the contract established a Guaranteed Maximum Price for the renovation of the nursing lab located in the Science Building (PSCI) at the Plant City Campus in the amount of \$471,295. The project was completed on December 19, 2025, as per the contract for a total amount of \$454,557.79. All closeout documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

ECONOMIC IMPACT:

Funds were donated to the Foundation in the amount of \$300,000. Harvard Jolly submitted an architecture design proposal in the amount of \$25,855. The remaining funds of \$197,150 were provided from the Capital Improvement Fee fund (CIF).

OBJECTIVE:

To receive Board approval for final payment of \$22,727.89 to Horus Construction Services, Inc. for completion of the renovation of the nursing lab located in the Science Building (PSCI) at the Plant City Campus.

LEGAL AUTHORITY:

FS 1013.31

RECOMMENDATION:

The President recommends Board approval of the application for **final payment in the amount of \$22,727.89 to Horus Construction Services, Inc.** for completion of the renovation of the nursing lab located in the Science Building (PSCI) at the Plant City Campus.


Initiator:

Date

Vice President/Campus President/Director of Human Resources:

Date

District President:



Date

4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.03

BACKGROUND AND PERTINENT FACTS:

In February of 2024, the District Board of Trustees entered into a contract with Barr & Barr to provide construction management services under a continuing contract for miscellaneous projects for which total construction costs do not exceed \$7,500,000. Amendment No. 03 to the contract established a Guaranteed Maximum Price for modifications to the roof covering the auditorium located on the fourth floor of the Technology Building (DTEC) at the Dale Mabry Campus in the amount of \$635,652.00. The project was completed on March 23, 2026, as per the contract for a total amount of \$547,810.87. All closeout documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

ECONOMIC IMPACT:

Funding for the project was provided by the Capital Improvement Fee funds (CIF).

OBJECTIVE:

To receive Board approval for final payment of \$143,610.19 to Barr & Barr for completion of modifications to the roof covering the auditorium located on the fourth floor of the Technology Building (DTEC) at the Dale Mabry Campus.

LEGAL AUTHORITY:

FS 1013.31

RECOMMENDATION:

The President recommends Board approval of the application for **final payment in the amount of \$143,610.19 to Barr & Barr** for completion modifications to the roof covering the auditorium located on the fourth floor of the Technology Building (DTEC) at the Dale Mabry Campus.

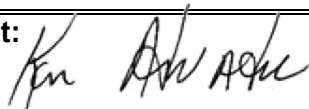
Initiator:

Date

Vice President/Campus President/Director of Human Resources:

Date

District President:



Date

4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.04

BACKGROUND AND PERTINENT FACTS:

In June of 2024, the District Board of Trustees entered into a contract with Eastern Waterproofing & Restoration of Virginia, LLC to provide envelope repairs for the Educational Partnership Center (PEPC) and two maintenance buildings located at the Plant City Campus in the amount of \$394,655 plus 2.5 percent owner's contingency, for a not to exceed amount of \$404,521. The project was completed on January 22, 2026, as per the contract for a total amount of \$394,655. All closeout documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

ECONOMIC IMPACT:

Funds were provided from the State of Florida Deferred Maintenance Fund.

OBJECTIVE:

To receive Board approval for final payment of \$19,733 to Eastern Waterproofing & Restoration of Virginia, LLC for completion of envelope repairs for the Educational Partnership Center (PEPC) and two maintenance buildings located at the Plant City Campus.

LEGAL AUTHORITY:

FS 1013.31

RECOMMENDATION:

The President recommends Board approval of the application for **final payment in the amount of \$19,733 to Eastern Waterproofing & Restoration of Virginia, LLC** for completion of envelope repairs for the Educational Partnership Center (PEPC) and two maintenance buildings located at the Plant City Campus.

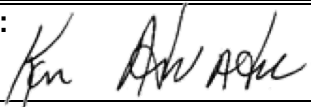
Initiator:

Date

Vice President/Campus President/Director of Human Resources:

Date

District President:



Date

4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.05

BACKGROUND AND PERTINENT FACTS:

In June of 2024, the District Board of Trustees entered into a contract with The Kearney Companies, LLC to furnish all labor and materials and the performance of all work necessary or incidental to the parking lot improvements and a roundabout addition at the College's Dale Mabry Campus in the amount of \$2,876,543.00. The project was completed on September 1, 2025, as per the contract for a total amount of \$2,876,543.00. All closeout documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

ECONOMIC IMPACT:

Funds were provided from the State of Florida Deferred Maintenance Fund.

OBJECTIVE:

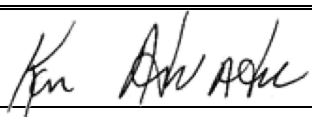
To receive Board approval for final payment of \$65,348.99 to The Kearney Companies, LLC for completion of all labor and materials and the performance of all work necessary or incidental to the parking lot improvements and a roundabout addition at the College's Dale Mabry Campus.

LEGAL AUTHORITY:

FS 1013.31

RECOMMENDATION:

The President recommends Board approval for the application for **final payment in the amount of \$65,348.99 to The Kearney Companies, LLC** for all labor and materials and the performance of all work necessary or incidental to the **parking lot improvements and a roundabout addition at the College's Dale Mabry Campus.**

Initiator	Date
Vice President/Campus President/Director of Human Resources	Date
District President 	Date 4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.06

BACKGROUND AND PERTINENT FACTS:

In August of 2024, the District Board of Trustees entered into a contract with The Kearney Companies, LLC to furnish all labor and materials necessary to improve the parking lot improvements at the College's Ybor, Brandon, Plant City, Southshore Campuses in the amount of \$2,626,263.00. The project was completed on October 2, 2025, as per the contract for a total amount of \$2,626,262.62. All closeout documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

ECONOMIC IMPACT:

Funds were provided from the State of Florida Deferred Maintenance Fund.

OBJECTIVE:

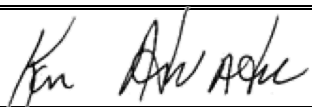
To receive Board approval for final payment of \$131,313.13 to The Kearney Companies, LLC for completion of all labor and materials necessary to improve the parking lot improvements at the College's Ybor, Brandon, Plant City, Southshore Campuses.

LEGAL AUTHORITY:

FS 1013.31

RECOMMENDATION:

The President recommends Board approval for the application for **final payment in the amount of \$131,313.13 to The Kearney Companies, LLC** for completion of all labor and materials necessary to improve the **parking lot improvements at the College's Ybor, Brandon, Plant City, Southshore Campuses.**

Initiator	Date
Vice President/Campus President/Director of Human Resources	Date
District President 	Date 4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.07

BACKGROUND AND PERTINENT FACTS:

The College will lease forty-nine (49) temporary buildings for a thirty (30) month period to provide for instructional and related services at the Dale Mabry Campus. Monthly lease payments would be \$550,925 with a total lease paid of \$16,527,750.

Pricing was obtained under the Omnia cooperative contract R210503. The lease terms are for 30 months with the ability to cancel the lease with a sixty (60) day notice without penalty.

ECONOMIC IMPACT:

Funds will be provided from the College's Fund Balance.

OBJECTIVE:

To provide temporary facilities for instructional and related services at the Dale Mabry Campus for a period of thirty (30) months.

LEGAL AUTHORITY:

SBE 6A-14.0734; HCC 6HX-10-6.08; FS 1001.02; FS 1001.64

RECOMMENDATION:

The President recommends Board approval to enter into a contract with **William Scotsman, Inc** d/b/a **Willscot** to lease forty-nine (49) buildings for a thirty (30) month period to provide for instructional and related services at the Dale Mabry Campus for a price of **\$550,925 a month** beginning approximately May 1, 2026, **for thirty (30) months for a total of \$16,527,750.**

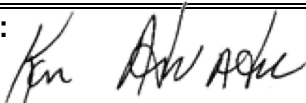
Initiator:

Date

Vice President/Campus President/Director of Human Resources:

Date

District President:



Date

4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.08

BACKGROUND AND PERTINENT FACTS:

The State of Florida requires each institution in the Florida College System with a final FTE of 15,000 or greater for the prior year to maintain a minimum fund balance amount of at least 7% of total available funds. Historically, the College has carried forward balances in excess of the minimum requirement. Now the College has identified a need to transfer a portion of the excess funds from the current unrestricted fund (Fund 1) to the unexpended plant fund (Fund 7) to support critical deferred maintenance and renovation projects across campus facilities.

Pursuant to Rule 6A-14.0716 of the Florida Administrative Code, each Florida College System Board of Trustees has the authority to approve such transfers from the current unrestricted fund (Fund 1), subject to review by the Chancellor.

The administration has calculated the required minimum fund balance percentage and recommends the transfer of \$5,000,000 from the Fund 1 carryforward balance to Fund 7. This action will not reduce the College's fund balance below the State's minimum 7% requirement.

ECONOMIC IMPACT:

Decrease Fund 1 (Budget Amendment number 5) and increase Fund 7 (Budget Amendment number 3) by equal amounts. No net economic impact.

OBJECTIVE:

To transfer funds from Fund 1 to Fund 7 to support College-wide deferred maintenance and renovation projects.

LEGAL AUTHORITY:

Rule 6A-14.0716(3)(b), Florida Administrative Code Section 1011.30, Florida Statutes

RECOMMENDATION:

The President recommends Board approval of **Budget Amendment number 5 to decrease Fund 1 (current unrestricted fund) and to increase Fund 7 (unexpended Plant Fund).**

Initiator:

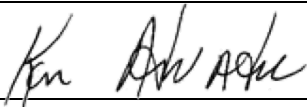
Bethoria Paige, Director of Finance and Budget

Date 4/7/2026

Vice President/Campus President/Director of Human Resources:

Date

District President:



Date

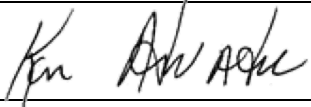
4/15/26

HILLSBOROUGH COLLEGE
Explanation of Budget Changes
Unrestricted Current Fund
Budget Amendment No. 5
(FY 2025/2026)
April 22, 2026

	Budget Amendment #1	Budget Amendment #2	Budget Amendment #3	Budget Amendment #4	Budget Amendment #5	Totals	
I. AVAILABLE FUNDS							
<u>Unallocated Fund Balance</u>							
Actual Beginning Fund Balance @ July 1, 2025	\$ 48,985,678					\$ 48,985,678	
Fund Balance Transfer to Fund 7 - BA #2		(5,000,000)				(5,000,000)	
Fund Balance Transfer to Fund 1 - College's Rebranding Initiative - BA #3			(5,000,000)			(5,000,000)	
Fund Balance Transfer to Fund 7 - BA #5					(5,000,000)	(5,000,000)	
Actual Unallocated Fund Balance @ July 1, 2025						<u>\$ 33,985,678</u>	
Fiscal Year 2025-26 Revenue Budget @ July 1, 2025	\$ 168,382,415					\$ 168,382,415	
<u>Funds Carried Forward:</u>							
Encumbrances	1,821,045						
Facilities Rental	3,574,023						
CITT - Center for Instructional Technology	154,999						
Hurricane Repairs	1,282,157						
ICCE - Institute for Corporate and Continuing Education	264,992						
Indirect Cost Recovery	1,316,350					8,413,566	
Student Services - BA #4				1,708,705		1,708,705	
Total Funds Brought Forward @ April 22, 2026						<u>10,122,271</u>	
Adjusted Revenue Budget @ April 22, 2026						\$ 178,504,686	
TOTAL AVAILABLE FUNDS @ April 22, 2026	<u>\$ 217,368,093</u>	<u>\$ 8,413,566</u>	<u>\$ (5,000,000)</u>	<u>\$ (5,000,000)</u>	<u>\$ 1,708,705</u>	<u>\$ (5,000,000)</u>	<u>\$ 212,490,364</u>
II. EXPENDITURES							
<u>Personnel Costs @ July 1, 2025</u>							
Personnel Costs @ July 1, 2025	\$ 128,004,188					\$ 128,004,188	
Facilities Rental		267,060					
Indirect Cost Recovery		471,104				738,164	
Adjusted Personnel Budget @ April 22, 2026						<u>\$ 128,742,352</u>	
<u>Current Expenses @ July 1, 2025</u>							
Current Expenses @ July 1, 2025	\$ 38,552,180					\$ 38,552,180	
Adjustments for Funds Carried Forward:							
Encumbrances		725,107					
Facilities Rental		3,091,479					
CITT - Center for Instructional Technology		154,999					
Hurricane Repairs		451,734					
ICCE - Institute for Corporate and Continuing Education		264,992					
Indirect Cost Recovery		845,246				5,533,557	
Student Services - BA #4				1,708,705		1,708,705	
Adjusted Current Expenditures @ April 22, 2026						<u>\$ 45,794,442</u>	
<u>Capital Outlay @ July 1, 2025</u>							
Capital Outlay @ July 1, 2025	\$ 1,826,047					\$ 1,826,047	
Adjustments for Funds Carried Forward:							
Encumbrances		1,095,937					
Facilities Rental		215,485					
Hurricane Repairs		830,423				2,141,845	
Adjusted Capital Outlay @ April 22, 2026						<u>\$ 3,967,892</u>	
<u>Non-mandatory Transfer</u>							
Fund Balance Transfer to Fund 7 - BA #2		(5,000,000)				(5,000,000)	
Fund Balance Transfer to Fund 1 - College Rebranding Initiative - BA #3			(5,000,000)			(5,000,000)	
Fund Balance Transfer to Fund 7 - BA #5					(5,000,000)	(5,000,000)	
Adjusted Transfer in Expenditures Budget @ April 22, 2026		(5,000,000)	(5,000,000)		(5,000,000)	(15,000,000)	
Total Increase in Expenditures Budget @ April 22, 2026						10,122,271	
Adjusted Expenditure Budget @ April 22, 2026	<u>\$ 168,382,415</u>	<u>\$ 8,413,566</u>	<u>\$ (5,000,000)</u>	<u>\$ (5,000,000)</u>	<u>\$ 1,708,705</u>	<u>\$ (5,000,000)</u>	<u>\$ 178,504,686</u>
III. TOTAL ESTIMATED FUND BALANCE @ JUNE 30, 2026	<u>\$ 48,985,678</u>					<u>\$ 33,985,678</u>	
TOTAL ACCOUNTED FOR	<u>\$ 217,368,093</u>	<u>\$ 8,413,566</u>	<u>\$ (5,000,000)</u>	<u>\$ (5,000,000)</u>	<u>\$ 1,708,705</u>	<u>\$ (5,000,000)</u>	<u>\$ 212,490,364</u>

HILLSBOROUGH COLLEGE
Explanation of Budget Changes
Plant Fund
Budget Amendment No. 3
(FY 2025/2026)
April 22, 2026

I. AVAILABLE FUNDS	Budget Amendment #1	Budget Amendment #2	Budget Amendment #3	Totals
<u>Unallocated Fund Balance</u>				
Actual Fund Balance @ July 1, 2025	\$ 68,189,920			\$ 68,189,920
Actual Unallocated Fund Balance @ July 1, 2025				<u>\$ 68,189,920</u>
<u>Non-mandatory Transfer from Current Unrestricted Fund</u>				
Fund Balance Transfer from Fund 1 - BA #2		5,000,000		5,000,000
Fund Balance Transfer from Fund 1 - BA #3			5,000,000	5,000,000
<u>Fiscal Year 2025-2026 Revenue Budget @ July 1, 2025</u>	\$ 58,925,077			58,925,077
Total Revenue				<u>\$ 68,925,077</u>
<u>Funds Carried Forward:</u>				
Encumbrances brought forward		14,327,773		14,327,773
TOTAL AVAILABLE FUNDS @ April 22, 2026	<u>\$ 127,114,997</u>	<u>\$ 14,327,773</u>	<u>\$ 5,000,000</u>	<u>\$ 5,000,000</u>
				<u>\$ 151,442,770</u>
II. EXPENDITURES				
<u>Personnel Cost @ July 1, 2025</u>	\$ 600,684			\$ 600,684
Total Personnel Cost @ April 22, 2026				
<u>Current Expenses @ July 1, 2025</u>	\$ 16,067,023			\$ 16,067,023
Encumbrances Brought Forward		5,480,358		5,480,358
Total Current Expense Cost @ April 22, 2026				<u>\$ 21,547,381</u>
<u>Capital Outlay @ July 1, 2025</u>	\$ 42,257,370			\$ 42,257,370
Encumbrances Brought Forward		8,847,415		8,847,415
Fund Balance Transfer from Fund 1 - BA #2			5,000,000	5,000,000
Fund Balance Transfer from Fund 1 - BA #3			5,000,000	5,000,000
Adjusted Capital Outlay @ April 22, 2026				<u>\$ 61,104,785</u>
Total Increase in Expenditures Budget @ April 22, 2026				<u>\$ 14,327,773</u>
Total Adjusted Expenditure Budget @ April 22, 2026	<u>\$ 58,925,077</u>	<u>\$ 14,327,773</u>	<u>\$ 5,000,000</u>	<u>\$ 5,000,000</u>
				<u>\$ 83,252,850</u>
III. TOTAL ESTIMATED FUND BALANCE @ JUNE 30, 2026	<u>\$ 68,189,920</u>			<u>\$ 68,189,920</u>
TOTAL ACCOUNTED FOR	<u>\$ 127,114,997</u>	<u>\$ 14,327,773</u>	<u>\$ 5,000,000</u>	<u>\$ 5,000,000</u>
				<u>\$ 151,442,770</u>

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES	
Agenda Number: 8.09	
BACKGROUND AND PERTINENT FACTS:	
<p>The Office of the Auditor General, State of Florida, conducts annual financial audits of all the State colleges. The College has received the Financial Audit Report for the fiscal year ended June 30, 2025.</p> <p>The audit examined the financial statements of the College to determine whether management demonstrated compliance with all applicable laws, rules, and regulations. The report summarizes that the College's financial statements were presented fairly in all material aspects and in accordance with financial reporting standards. However, there was a significant deficiency noted that is not considered to be a material weakness.</p>	
ECONOMIC IMPACT:	
There is no economic impact to the College.	
OBJECTIVE:	
To acknowledge acceptance of the financial audit report for the fiscal year ended June 30, 2025.	
LEGAL AUTHORITY:	
Section 11.45, Florida Statutes; Florida State Board of Education Rule 6A-14.072	
RECOMMENDATION:	
The President recommends Board acceptance of the Financial Audit Report No. 2026-151.	
Initiator: Bethoria Paige, Director of Finance and Budget	Date 4/7/2026
Vice President/Campus President/Director of Human Resources:	Date
District President: 	Date 4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

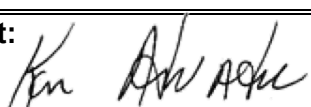
Agenda Number: 8.10

**EXEMPT QUARTERLY (PAST) PURCHASES
INFORMATIONAL ONLY**

The College is permitted by State Board of Education and HC Administrative Rules to purchase items under various contracts such as state, city, county, district school board, college, university and buying cooperatives contracts as well as single or sole source procurements and various items such as textbooks, instructional materials and equipment, library books, materials, and supplies, food, professional services, instructional services, information technology resources, items for resale and other items as exceptions to the requirements of the competitive solicitation process and without prior District Board of Trustees approval. The following items and/or services have been processed after verification of budgeted funds during the period of December 15, 2025 through March 15, 2026.

There are no items to report this quarter.

LEGAL AUTHORITY:
FS 1001.02(6); FS 1001.64(4); SBE 6A-14.0734; HC 6HX-10-6.08

Initiator:	Date
Vice President/Campus President/Director of Human Resources:	Date
District President: 	Date 4/15/26

RECOMMENDATION TO HILLSBOROUGH COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.11

**INFORMATION ITEMS ONLY
MONTHLY FINANCIAL STATEMENTS**

BACKGROUND AND PERTINENT FACTS:

The Board has requested the monthly financial statements be submitted as information only for their review. The financial statements for the months of January and February 2026 are submitted herein for your review.

ECONOMIC IMPACT:

OBJECTIVE:

LEGAL AUTHORITY:

RECOMMENDATION:

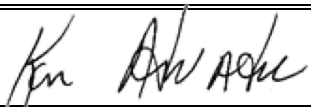
Initiator

Date

Vice President/Campus President/Director of Human Resources

Date

District President



Date

4/15/26